



Privacy Policy

This OPC Federation (doing business under the tradename OPC Foundation) privacy policy governs the collection, storage and use of your personal data as Website users & members, participants in our events, customers and consultants, by us, OPCF. It provides you with details about the personal data we collect from you, how we use it and your rights to control personal data we hold about you.

We are committed to protecting your privacy and handling your data in an open and transparent manner. This policy is designed to help you understand what data we collect, why we collect it, and what your rights are in relation to your personal data.

Any future updates will be posted on <https://opcfoundation.org/privacy-policy>. This Policy was last updated in June 2026.

1. Who we are:

OPCF has its registered offices at Cantersteen 47, 1000 Brussels, Belgium ("OPCF" or "we").

As data controller, we respect your right to privacy and will only process personal data you provide to us in accordance with applicable data protection laws and as described in this policy. Applicable data protection laws include (i) the General Data Protection Regulation (Regulation 2016/679) ("GDPR"); and (ii) all other existing or new applicable laws relating to or impacting on the processing of personal data of a living person and privacy.

If you have any questions, you can contact us by writing to the above address or by sending an e-mail to privacy@opcfoundation.org.

2. How do we receive your personal data?

We collect your personal data in the following ways:

- (a) Directly from you via www.opcfoundation.org or www.testlab.opcfoundation.org;
- (b) Directly from you when you register and/or participate in OPCF events and activities;
- (c) Directly from you when you register as an OPCF member or communicate with OPCF;

3. **The personal data we collect about you and the purposes for which we collect it:**

Below you will find an overview of:

- a) the categories of personal data that we collect (or third party data processors acting on our behalf may collect - for further information on data processors acting on our behalf, see below under point 4), use and store about you;
- b) the purposes for which this data would be collected;
- c) the legal basis for processing.
- d) the retention period

| N° | Categories of personal data | Purpose(s) for processing | Legal basis for processing | Retention period |
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| 1. | User registration (company representative and marketing representative): e.g. e-mail, company, first name, Last Name, Password, Address 1, Address 2, City, Country, State, Postal Code, Role (Company Role in OPCF e.g. Designated Rep) | Providing online forums and social networks | Legitimate Interest (Art. 6.1.f GDPR): To provide a forum to members/users to discuss, To administer OPC's members and their representatives, To get users' input and feedback | This information is necessary to identify the person responsible for the company involvement in case any patent/IP / liability defence is needed. The information will be stored for ten years after termination of the user account and afterwards, it will be archived for the period during which an IP claim can be initiated. The |
| | | Use of software specifications | Performance of a contract (Art. 6.1.b GDPR) | |
| 2. | Company data: e.g. Application Email, | | | |

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| | Application Agreed | | | criteria in relation thereto will be reviewed every 10 years. Such data are stored for a prolonged period as they are specifically required to (i) address potential IP claims relating to IP-protected and copyrighted works and (ii) to ensure traceability of contributions and access to such works. |
| 3. | Signature | | | |
| 4. | E-mail verification: e.g. verification of Email, verification if e-mail is Activated, noting if reception of E-Mails | To improve and protect the use of the website | | For as long as the user account exists on the OPC Foundation Website. |
| 5. | Personal data collected via the use of optional cookies: e.g. IP address, User behavior | Marketing | Consent (Art. 6.1.a GDPR). You will be asked to provide consent (opt-in) before we send you any marketing messages. | Until the person revokes its consent or after 1 year. |
| 6. | Newsletter preferences: e.g. Categories | | | |

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| | of newsletter: Events, Information, Modelling, UA Security, UA, Technical | | | |
| 7. | User history/Logs: e.g. Access records Downloading when and what software specification | Protection against potential IP claims | Legitimate Interest (Art. 6.1.f GDPR): to comply with US law in case of IP claims and/or to protect OPCF's legitimate interests in case of an IP claim | This information is necessary to identify the person responsible for the company involvement in case any patent/ IP / liability defence is needed. The information will be stored for ten years after termination of the user account and afterwards, it will be archived for the period during which an IP claim can be initiated. The criteria in relation thereto will be reviewed every 10 years. Such data are stored for a prolonged period as they are specifically required to (i) address potential IP claims relating to IP-protected |
| | | To improve and protect the use of the website | Legitimate Interest (Art. 6.1.f GDPR): To assess the use of the Website, To assess the use of OPC's products, To ensure the security of OPC's Websites, content and assets and user's personal data | |

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| | | | | and copyrighted works and (ii) to ensure traceability of contributions and access to such works. |
| 8. | Personal data received from members registering online: e.g. Given Name, Family Name, Company Name, Email Address | Necessary to participate to events | Performance of a contract (Art. 6.1.b GDPR) | Personal information kept until 10 years after event ends. Company related information will be moved to the OPC Foundation archive for historical means. |
| 9. | Location information: e.g. Hotel information, Arrival & departure time | | | |
| 10. | Information from the website: e.g. Linking with website profile if applicable | Marketing | Legitimate Interest (Art. 6.1.f GDPR): to provide online forums and social networks | 10 Years after event ends |
| 11. | Personal data received from attendants: e.g. Business cards (name, professional e-mail address) | | Consent (Art. 6.1.a GDPR). You will be asked to provide consent (opt-in) before we send you any marketing messages. | 10 Years after event ends |
| 12. | Management Contact Person: | Processing transactions | | 10 years after certification of |

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| | e.g. First Name, Last Name, Company, Primary Email, Primary Phone, Salutation | about certifications | Performance of a contract (Art. 6.1.b GDPR) | the product expired the information will be moved to the archive since it is historical relevant information. |
| 13. Registrar for Certification Testing: | e.g. First Name, Last Name, Company, Email | | | |
| 14. Technical Contact: | e.g. Name, Email, Phone | | | |
| 15. Customer Data for certification testing: | e.g. Customer Contact Name, Customer Contact Email, Customer Contact Phone, Company Name, Company Address | | | |
| 16. Payment information: | Only token | | | |
| 17. Personal data received from consultants: | e.g. e-mail, company, first | Necessary for tax and social security purposes | Legal obligation (Art. 6.1.c GDPR). | This information is necessary to identify the person responsible for |

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| | <p>name, Last Name, Password, Address 1, Address 2, City, Country, State, Postal Code, Role (Company Role in OPCF e.g. Designated Rep)</p> | <p>Necessary to carry out the consultancy agreements</p> | <p>Necessary for the performance of a contract (Art. 6.1.b GDPR)</p> | <p>the company involvement in case any patent/ IP / liability defence is needed. The information will be stored for ten years after termination of the user account and afterwards, it will be archived for the period during which an IP claim can be initiated. The criteria in relation thereto will be reviewed every 10 years. Such data are stored for a prolonged period as they are specifically required to (i) address potential IP claims relating to IP-protected and copyrighted works and (ii) to ensure traceability of contributions and access to such works.</p> |
| <p>18. User history/Logs: Access records</p> | | | | |

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| 19. | Personal data relating to whistleblowing records: e.g. name, job title, contact details and company number (if any) of the reporter | Necessary to comply with whistleblowing legislation obligations | Legal obligation (Art. 6.1.c GDPR). | Until completion of the whistleblowing report or definitive end of any disciplinary/legal proceedings related to it. |
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4. How we share your personal data and who we share it with

4.1 Principle

We will not sell, rent or otherwise disclose your personal data to any third party, except as described in this policy.

4.2 Subsidiaries/affiliated companies and third party processors

We may provide your personal data to OPCF subsidiaries/affiliated companies and to third party processors to process personal data on our behalf for the purposes set out above. These parties are required to process such information based on our instructions and in accordance with this policy.

The third party providers to whom we may disclose your personal data are:

- Our contractors and service providers assisting and providing services to OPCF;
- Hosting members of an event in which you participate ;

4.3 Compliance with laws and legal proceedings

We may disclose your personal data where:

- we are required to do so by applicable law, by a governmental body or by a law enforcement agency;
- to establish or exercise our legal rights or defend against legal claims;
- to investigate, prevent or take actions against illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, violations of our terms of use, or as otherwise required by law.

5. **International transfers**

In connection with the abovementioned purposes, we try to avoid the transfer of personal data that we collect from you to third party data processors located outside the European Economic Area as much as possible.

When we do transfer personal data that we collect from you to third party data processors located outside of the European Economic Area, we ensure the use of appropriate data transfer tools such as the entering into of the standard contractual clauses issued by the European Commission.

6. **Security**

We take appropriate technical and organisational measures to safeguard the personal data that you provide to us against unauthorized or unlawful processing and against accidental destruction, loss or damage.

7. **Your rights**

You have the following rights as a data subject:

- a) the right to access to personal data that we hold about you;
- b) the right to ask us to update or correct any out-of-date or incorrect personal data that we hold about you;
- c) where the processing is based on your consent, the right to withdraw consent at any given time, without affecting the lawfulness of processing based on consent before its withdrawal;
- d) the right to erasure where the conditions of article 17 of the GDPR have been met;
- e) the right to restriction of processing where the conditions of article 18 of the GDPR have been met;
- f) the right to data portability insofar the conditions of article 20 GDPR apply to you;
- g) the right to object to processing of personal data concerning you, insofar the conditions under article 21 GDPR have been met; and
- h) the right to opt out of any direct marketing communications that we (with your consent) may send you.

You can exercise these rights at any given time by emailing us at privacy@opcfoundation.org.



You also have the right to lodge a complaint with the Belgian data protection authority:
<https://www.dataprotectionauthority.be/citizen>

If you have any question about this privacy policy and/or how we collect, store and use your personal data, you can email us at privacy@opcfoundation.org.